

GUIDELINES FOR THE RESEARCH FUNDING “CHANGING YOUTH CULTURES AND LIFESTYLES: CULTURAL EXCHANGE BETWEEN JAPAN AND GERMANY” (YAMAOKA MEMORIAL FOUNDATION, as of August 2020)

Usage Guidelines

Grants may only be used for expenditure directly related to the approved research project, such as:

- Travel and accommodation expenses for domestic and international travel of project members.
- Travel and accommodation costs, remuneration for consulted experts.
- Material resources such as specialist literature, technical aids, or other required goods.

Please also note any other requirements such as travel expense legislation that applies to the institution to which you belong. In addition, contact your institution on how to manage the research budget. Please follow the guidelines of your institution.

Grants may not be used for administrative expenditure and the like of the institutions to which the project members belong.

Principles of Good Academic Practice

In submitting their application, the involved researchers agree to adhere to the principles of good academic practice. The researchers are responsible for their research results and the Foundation accepts no liability for the content of research results.

Reporting Guidelines

After the end of the funding period, the following reports must be submitted, and the results published as described. Applicants agree that their research results can be used for the Foundation's purposes, such as providing reports on its website.

Research Results

A written research report including an expenditure report must be submitted via e-mail by February 28, 2022.

- Research results report: Presentation of background and objective of the project, procedure and concrete implementation, justification of changes in the research plan, results. Successful applicants will be informed about the details of the report format after the selection committee has made its decision.
- Expenditure report: Tabular list of all expenses, including information on date, purpose, and costs. If your institution provides you with a separate income and expenditure report, please also submit this.
- Please send your report as a single PDF file with the subject "Research Report 2021" to: yamaoka-memorial@yanmar.com

Symposium

The applicants will be invited to a symposium in Japan in February 2022 to present their research results in an oral presentation.

- The Foundation will cover the costs for transportation and accommodation during the symposium (this cost coverage is in addition to the grant funding).
- For the preparation and advertisement of the symposium, please submit short project summaries by January 11, 2022.
- Complete presentation scripts should be submitted by February 10, 2022, to assist in the preparation of simultaneous interpretation.

- The rights to one's own image are transferred from the applicants to the Foundation for the participation in the symposium.
- After the presentation at the symposium, the research results will be published on the Foundation's website and in other media or publications.

Publication in academic journals or other scholarly publications

- Please refrain from publishing your results in journals or other academic publications before the results are made available on the Foundation's website. In justified exceptional cases an earlier publication can be granted. Please contact the Foundation in advance in this regard.
- In all publications in which you refer to the funded project and the research results, please indicate that the research was funded by the Yamaoka Memorial Foundation.

Contact and Consulting

Yamaoka Memorial Foundation

yamaoka-memorial@yanmar.com

Further Information

- Reports of previously funded projects: https://yamaoka-memorial.or.jp/research_grant/reports.html
- Overview of previously held symposia: https://yamaoka-memorial.or.jp/research_grant/index.html